Embezzling is the act of taking money that has been placed in your trust but belongs to another person. For instance, someone who works in a bank may secretly steal money that he or she has been entrusted to look after. This money belongs to the bank’s customers, and the employee’s action can be considered embezzling.

One of the major methods used in embezzling is to falsify records and documents. A recent British case involved a bank manager embezzling 23 million GBP pounds (GBP). The bank manager set up many false bank accounts and deposited millions from other bank accounts into them.

Another very successful method of falsifying records is the phantom employee. The manager may create a job role and documents for an employee who does not really exist. The phantom employee is then paid a salary.

Even charities are threatened by embezzlement. One of the most common methods used in this case is to redirect large amounts of money for administrative purposes. Sadly, many worthwhile charities have been shut down as a result of this type of embezzling.

www.Britannica.com

1-Circle the letter that corresponds to the right answer.
   The text is: a-a book extract  b-a website article  c-a newspaper article

2-Say whether the following statements are true or false according to the text.
   a) Embezzlement is theft.
   b) Financial fraud can be applied by a bank manager only.
   c) Phantom employee reveals real funds.
   d) Charities are well-secured.

3-Identify the paragraph in which the following ideas are mentioned.
   a) embezzlement is a hidden unethical practice.
   b) a ghost employee forges documents.

4-Answer the following questions according to the text.
   a) How is embezzlement defined?
   b) Mention two methods used in embezzlement.
   c) Did embezzlement menace charities? Justify
B/ Text Exploration

1- Find in the text words or phrases opposite in meaning to the following:
   a-confidence (§1)  b-counterfeit (§2)  c-standard (§4)

2- Divide the following words into root and affixes.

   Embezzlement - inequalities - falsifying

<table>
<thead>
<tr>
<th>Prefix</th>
<th>Root</th>
<th>Suffix</th>
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3- Give the correct form of verbs in brackets.

   a) Provided that an employee (steal) money, s/he (be able to) manipulate financial numbers.

   b) It’s high time charities (fight) embezzlement.

   c) I wish all malpractices (disappear) soon.

4- Fill in each gap with the appropriate word from the list given.

   Premeditated - conversion - withholding - entrusted

   Embezzlement is the act of .....(1).... assets for the purpose of .....(2)...., by one or more persons to whom the assets were .....(3).... It’s a .....(4).... crime performed methodically with the embezzler.

Part Two: Written Expression

Choose ONE of the following topics.

Topic One: Embezzlement is everywhere, it’s an obstacle to all values and principles. Write an article of about 80 to 100 words in which you denounce this evil and present some advice.

The following ideas may help you: counterfeiting – fraud – hiding income / honesty – respect - duty

Topic Two: Advertising plays an important role in our daily life, but it is not always positive. In your opinion, what are the negative aspects on both individual and society? Justify your opinion.

انتهى الموضوع الأول
Part One/Reading

A/Comprehension

Read the text carefully then do the activities.

Today, a major concern is food shortage and starvation in third world countries often plagued by natural disasters and poor farming techniques. According to Dr. Ernest Stuhlinger (Director of NASA Marshall Space Flight Center in Huntsville) “large areas of land could be utilized far better if efficient methods of watershed control, fertilizer use, weather forecasting, crop survey and harvest planning are applied. The best tool for the improvement of all these functions is the artificial earth satellite that circles the globe at a high altitude. It can observe and measure a large variety of factors indicating the conditions of crops, soil, rainfall, etc. It can also radio this information to ground stations for appropriate use.”

Indeed, more than fifty years of human activity in space have produced benefits that improve the quality of life on earth. The first satellites, designed to study the space environment, contributed critical knowledge for developing satellite telecommunications and advances in weather forecasting. It also made available the solar panels, implantable heart monitors, water purification systems and some improved computing systems. Yet the most important achievement is that partnership with other sectors but also governments for joint research and development. Actually, space exploration contributed to trust and diplomacy between nations.

International Space Exploration Coordination Group, January 2018

1/ Say whether the following statements are true or false according to the text.

a) Food shortage is an unimportant problem in third world countries.

b) Good planning is the best solution to the problem.

c) The first satellites were designed to improve life on earth.

d) Space exploration could tighten relations between governments.

2/ Answer the following questions according to the text.

a- How can third world countries encounter the problems of famine and poor farming techniques?

b- How can an earth satellite contribute to solve the problem of starvation in third world countries?

c- Does space exploration really contribute to trust between nations? Justify your answer.

3/ What or who do the underlined words in the text refer to?

*these functions (§1) *it (§1) *that (§2) *it (§2)

4/ Choose the idea that best summarizes the text.

a- Satellites being the right solution to food shortage?

b- The benefits stemming from space exploration?

c- International cooperation in space exploration?
B/ Text Exploration

1/ Find in the text words that are closest in meaning to the following.

*worry (§1)=--------  *afflicted (§1)=--------  *confidence (§2)=--------

2/ Fill in the table below.

<table>
<thead>
<tr>
<th>VERB</th>
<th>NOUN</th>
<th>ADJECTIVE</th>
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<tbody>
<tr>
<td>----------------</td>
<td>--------</td>
<td>-----------</td>
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<tr>
<td>To achieve</td>
<td>trust</td>
<td>-----------</td>
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<tr>
<td></td>
<td>measure</td>
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</tbody>
</table>

3/ Combine the following pairs of sentences using the right connector. Make any necessary changes.

a) Space exploration contributed in a significant way in the field of medicine. Killer diseases are now detectable at an early stage. (such---that/ however)

b) We stretch the borders of the earth and explore new worlds. All the nations contribute to space exploration. (but/ provided that)

c- Space engineers expected that their missions would have positive effects on humanity. Space engineers could not foresee all the specific benefits that flowed from their work. (while/ thus)

4/ Fill in each gap with one word from the list.

inspiration- creation- enhancement- include

The benefits of space can be categorized as either direct or indirect. The direct ones---(1)--- the generation of scientific knowledge, the diffusion of innovation and ---(2)--- of markets, the ---(3)--- of people around the world and agreements forged between countries engaged in exploration. The indirect ones include, of course, a tangible---(4)--- of the quality of life.

Part Two/Writing

Choose only one of the following topics.

Topic one: In terms of safety and survival, the use of space exploration can help combat the danger of foreign objects that can collide with earth. Using the following notes, write a short expository essay on the way space missions can help save life on earth.

*planet already hit by asteroids/*destruction and mass change/*satellite technology/ *better space crafts plot asteroids/*prevent them from colliding with earth/* collision devastate and cause causalities/*more important than any man-made weapon---

Topic two: Some people believe that the loss of values and ethics leads to corruption that engender social unrest. Write a short essay in which you suggest some solutions able to rehabilitate some values in our society.